

S.S.D. GIRLS SR. SEC. SCHOOL, EAST PATEL NAGAR, NEW DELH-110008**Website www.ssdgirlsschool.edu.in****Subject: Draft No-1 of Advertisement for Direct Recruitment.**

With reference to letter No. DE 48/16/Zone-16/463 dated 29.08.2017 submitting a copy Draft Advertisement. This Advertisement for 13 vacant posts to be given in 2 Daily News Paper-1.Hindustan Times (English), 2. Hindustan (Hindi) is as follows:-

Applications are invited for the following permanent posts of Trs. (Female candidates only). Male candidates can apply for the post of Head Clerk and L.D.C. as per details given as under:-

S.No.	Name of the post	Number of Vacant Post	Category	Pay Scale
1	PGT(Chemistry)	01	OBC	Rs 9300-34800 +GP 4800 Group 'B' (Pre-revised) Level 8 (as per 7 th CPC)
2	PGT(Home Science)	01	UR	Rs 9300-34800+GP 4800 Group 'B' (Pre-revised) Level 8 (as per 7 th CPC)
3	TGT(English)	01	UR	Rs 9300-34800 +GP 4600 group'B' Non Gazetted (Pre-Revised). Level 7 th (as per 7 th CPC)
4	TGT(Maths)	01	UR	Rs 9300-34800 +GP 4600 group'B' Non Gazetted (Pre-Revised).). Level 7 th (as per 7 th CPC)
5	TGT(Natural Science/Physical Science)	03	UR (One post reserved for PH)	Rs 9300-34800 +GP 4600 group'B' Non Gazetted (Pre-Revised).). Level 7 th (as per 7 th CPC)
6	TGT(Social Science)	01	UR	Rs 9300-34800 +GP 4600 group'B' Non Gazetted (Pre-Revised).). Level 7 th (as per 7 th CPC)
7	Spl Education Teacher	01	UR	Rs 9300-34800 +GP 4600 Group'B'(Pre-revised).). Level 7 th (as per 7 th CPC)
8	TGT(Home Science)	01	SC	Rs 9300-34800+GP 4600 group 'B' (Pre-revised).). Level 7 th (as per 7 th CPC)
9	PET	01	OBC	Rs 9300-34800+GP 4600 group 'B'(Pre revised)). Level 7 th (as per 7 th CPC)
10	Head Clerk	01	UR	Rs.9300-34800+GP 4600 (Level 07 of the pay matrix i.e. Rs. 44,900-142400) Group "C" (Pre-revised) Level 7 th (as per 7 th CPC)
11	LDC	01	UR(Reserved for PH)	Rs.5200-20200+ Grade Pay 1900(Level 2 of Pay Matrix Rs.19900-63200) Group "C" (Pre-revised) Level 2 (as per 7 th CPC)
Total		13		

The details of the vacancies with Eligibility Criteria, Pay Band, Age limit etc. are as under:-

PGT Chemistry

Educational Qualification:

Essential:

1. Master Degree or its equivalent in the subject concerned from any recognized University.
2. Degree/ Diploma in Training/ Education. "Qualification mentioned at S. No. 2 above relaxable in the case of candidates:
 - (i) Having obtained Ph. D. Degree in the subject concerned from a recognized University/Institution; or
 - (ii) Having obtained First Division in Higher Secondary, Degree and Post graduate Examination with the mandatory condition that the candidate will acquire the B.Ed./B.T. qualification within a period not exceeding three years from the date of his joining the service.
3. **Desirable:**

3 years, experience of teaching in a College/Higher Secondary School/High School in the subject concerned.

2. Degree in Education.

Pay Band:- Rs 9300-34800 +GP 4800 Group 'B' Non Gazetted/ Non Ministerial (Pre-revised) Leve-8 (as per 7th CPC)

Age Limit:- Not exceeding 36 years,

PGT Home Science-

Educational Qualification:

Essential :

- (i) M.Sc. (Home Science) from a recognized University
OR
- (ii) B.Sc. Home Science
B.Ed from a recognized university provided the teacher has satisfactorily pursued a condensed course in Home Science through three consecutive summer institute or through one year evening course.

Pay Band:- Rs 9300-34800 +GP 4800 Group 'B' Non Gazetted/ Non Ministerial (Pre-revised) Leve-8 (as per 7th CPC)

Age Limit:- Not exceeding 36 years

TGT English(01- UR),

TGT Maths(01-UR),

TGT Natural Science/Physical Science (03-UR)(One post reserved for VH) ,

TGT Social Science(01-UR)

Educational Qualification (for the above TGTs Post).

- I. A Bachelor's Degree (Pass/ Hons) from a recognized University or equivalent having secure 45% marks in aggregate of having studied to a level not lower than ancillary /subsidiary subjects indicated in any of the following groups:-
 1. English as main subject at graduation level with one of the following subjects:-
 - (i) History (ii) Pol. Science (iii) Economics, (iv) Commerce, (v) Geography, (vi) Agriculture, Horticulture.
 2. Mathematics as main subject at graduation level with one of the following as second subject:-
 - (i) Chemistry, (ii) Physics, (iii) Biology, (iv) Botany, (v) Computer Science, (vi) Zoology, (vii) English, (viii) History, (ix) Pol. Science, (x) Economics, (xi) Commerce, (xii) Geography, (xiii) Agriculture (xiv) Statistics.
 3. Social Science: atleast two of the following main subjects at graduation level:
 - (i) History, (ii) Pol. Science, (iii) Economics, (iv) B. Studies (v) Geography (vi) Sociology (vii) Psychology.
 4. Physical Science/Natural Science:
 - (a) two or one of the following as main subject at graduation level:-
 - (i) Chemistry, (ii) Physics, (iii) Biology, (iv) Botany, (v) Zoology.
 - (b) The second subject can be from amongst the following also:-
 - (i) Mathematics, (ii) English, (iii) Computer Science, (iv) Statistics, provided further that the requirement as to minimum of 45% marks in the aggregate at graduation level shall be relaxable in case of (a) Candidates who possess a Post Graduate Qualification in any of the teaching subject listed above, (b) belonging to SC/ST (c) Physically handicapped candidates.

II. Degree in Education

III. Working knowledge of Hindi language atleast upto Secondary level or equivalent.

IV. Should have qualified CTET from CBSE.

Pay Band:- Rs 9300-34800 +GP 4600 Group 'B' Non Gazzeted/ Non Ministerial (Pre-revised) Leve-7 (as per 7th CPC)

Age Limit: Not exceeding 32 years.

Spl. Education Teacher (01-UR):-

Educational qualification:

Essential:

Graduate with B.Ed. (Special Education) or B.Ed. with a two years diploma in special education or post graduate professional diploma in special education

OR

Any other equivalent qualification approved by rehabilitation council of India.

Note: Teacher with qualification in single disability area will be encouraged to specialize in other disability areas by undergoing modular courses to take care of wide range of diversities in a General School.

2. Candidate must have qualified CTET.

Pay Band:- Rs 9300-34800 +GP 4600 Group 'B' Non Gazetted/ Non Ministerial (Pre-revised) Leve-7 (as per 7th CPC)

3. Age Limit: Below 30 years.

TGT(Home Science) (01-SC):

Educational Qualification:

Essential :

- (I). Bachelor's Degree in Domestic Science/Home Science from a Recognized University/Institution and
- (II) Bachelor's in education with Domestic Science/Home Science as a Teaching subject.

Desirable:

Must have passed Hindi as subject at Secondary level.

Should have qualified CTET from CBSE.

Pay Band:- Rs 9300-34800 +GP 4600 Group 'B' Non Gazetted/ Non Ministerial (Pre-revised) Leve-7 (as per 7th CPC)

Age Limit: Not exceeding 30 years.

Physical Education Teacher(01-OBC)

Educational Qualification

Essential:

Graduate with Bachelor's of Physical Education (B.P.Ed) or its equivalent.

Pay Band:- Rs 9300-34800 +GP 4600 Group 'B' Non Gazetted/ Non Ministerial (Pre-revised) Leve-7(as per 7th CPC)

3. Age Limit: Not exceeding 30 years,

Head Clerk (01 UR) :

Education Qualification,

Essential:

1 Degree from a recognized university in Arts/Commerce/Sci. or Agriculture.

2. Good knowledge of Hindi and English

3. Pay Band :9300-34800+Grade Pay 4600(Level 07 of the Pay Matrix i.e. Rs.44900-142400) Group "C" (Pre-revised).

4. Age limit: 20-27 Yrs (Age Relaxation as per orders issued by Department of Education time to time)

L.D.C. (01 UR/ PH- Ortho.):

Education Qualification,

Essential: 1. 12th pass or equivalent qualification from a recognized Board or university.

2. A typing speed of 35 w.p.m. in English typing or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word.

3. Pay Scale: 5200-20200+Grade Pay 1900 (level-2 of Pay Matrix Rs. 19900 to 63200 Group "C"(Pre-revised)

4. Age limit : 18-27 Yrs. (Age Relaxation to PH/ as per orders issued by Department of Education time to time.)

Note:-

1. Recruitment Rules, Pay and Qualification as per the norms of Directorate of Education Govt. of Delhi NCT as mentioned of above referred posts. The same can be down loaded from the school website i.e. www.ssdgirlsschool.edu.in

2. Exp. Cert. should be signed (if any) must mention designation of the post hold, pay scale, period and should be countersigned by concerned Education Officer/D.D.E., Zone/Head of the Institution.

3. Candidate, who wants to avail of benefit of reservation would have to submit a certificate issued by a Competent Authority.

4. Govt. Employee must route their application Through Proper Channel along with NOC.

5. Incomplete/incorrect App. or application received after closing date shall not be entertained in any case. If last day is holiday the next working day will be treated last working day.

6. (i) Age relaxation for the post at S. No. -1- OBC, S. No.- 5- Only for VH, S. No. -8 SC, S. No. 9 OBC and S. No. -11 Reserved for PH. ORTHO in accordance with the instructions/ orders issued from time to time by Govt. of India.

(ii) In case of Female candidates age relaxable upto 40 years as per instruction issued by GNCT of Delhi/ Government of India as applicable.

(iii) Probation period as applicable.

Apply to : **“THE Manager”** in application format with a bank draft of Rs.25/-only in favour of “Manager, S.S.D. Girls Sr. Sec. School, East Patel Nagar, New Delhi” with a latest photograph, self attested copies of certificate & mark sheets of each semester/ year of all qualification and 1 self addressed blank envelop within **21 days** from the date of publishing of this advertisement by **REGD./SPPED POST ONLY**. Form can be down loaded from school website.i.e. www.ssdgirlsschool.edu.in

ONLY SHORTLISTED CANDIDATES WILL BE CALLED FOR THE INTERVIEW.

File is submitted for your approval.

Regards.

Principal

Manager